



# 2020- 2021

## Gaelscoil Uí Earcáin Re-Opening Plan



Bord Bainistíochta

19/08/2020

Dréacht 2

25/02/2021

Dréacht 3

28/08/2021

**Layout:**

*\*\* This is a living document and will be reviewed and amended to take into account new or additional guidance from [www.gov.ie](http://www.gov.ie); [www.hse.ie](http://www.hse.ie); [www.hsa.ie](http://www.hsa.ie); [www.education.ie](http://www.education.ie). As per any living document, every effort has been made to ensure the accuracy of the information provided. However, should errors or omissions be identified, please notify us so that appropriate measures can be taken to rectify it.*

### Underlying Principles

- The school has a responsibility to make effort to ensure the safety, health and well-being of all members of our school community – children, parents and staff. This plan has been formulated to better ensure that the school can exercise that duty of care.
- Assuming it is in keeping with public health advice and guidelines issued by the Department of Education and Skills, it is preferable for all children to return to school for all five days of the school week and for a full school day. This plan has been formulated to achieve that aim.
- It is not possible to eliminate the risk of infection. However, with the co-operation of all members of our school community, it is possible to minimise the risk of the virus being introduced to school and the consequent risk of its spread.
- As well as co-operation, the flexibility and goodwill of all will be required to ensure the plan can be implemented.

### Assumptions:

- All children return to school and classes operate within a bubble system
- The school is split into 3 groups with each group having different starting times, break times, (2groups) lunch times (2groups) and finishing times.
- Groups will be constituted of two Junior Infant classes, two Senior Infant classes, and one of each class from 1<sup>st</sup> to 6<sup>th</sup> Class
- The day will include 2 x 20 minute breaks
- Within each class from 1<sup>st</sup> to 6<sup>th</sup>, the children will be further divided into pods, with a minimum distance of 1 metre being maintained between pods
- Hand sanitiser will be available at all entry points and in all class and support rooms
- The eldest children in the school will use the largest rooms.

### Children who should not attend school

If your child is in one of the following categories, they should not attend school –

- Children who have been diagnosed with Covid-19
- Children who have been in close contact with a person who has been diagnosed with Covid-19
- Children who have a suspected case of Covid-19 and the outcome of the test is pending
- Children who have been in contact with a person who has a suspected case of Covid-19 and the outcome of the test is pending
- Children with underlying health conditions who have been directed by a medical professional not to attend school
- Children who have returned home after travelling abroad and must self-isolate for a period of 14 days
- Children who are generally unwell

### Covid-19 Symptoms

In order to prevent the spread of COVID-19 it is important to know and recognise the symptoms of coronavirus (which includes the DELTA variant).

Common symptoms of coronavirus include:

- a fever (high temperature - 38 degrees Celsius or above).
- a new cough - this can be any kind of cough, not just dry.
- shortness of breath or breathing difficulties.
- loss or change in your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal
- Fatigue
- Aches and Pains

Other uncommon symptoms of coronavirus include:

- sore throat
- headaches
- runny or stuffy noses
- feeling sick or vomiting
- diarrhoea

Infection with the virus that causes COVID-19 can cause illness, ranging from mild to severe, and, in some cases, can be fatal. It can take up to 14 days for symptoms to show. They can be similar to symptoms of [cold](#) and [flu](#).

If you have any symptoms of COVID-19 (coronavirus), [self-isolate](#) (stay in your room) and phone your family doctor straight away to see if you need [a free COVID-19 test](#).

Getting an early diagnosis means, you can get the help you need and take steps to avoid spreading the virus, if you have it.

For the complete list of symptoms, please refer to the HSE [Website](#). Symptoms may be subject to change so regular review of the HSE Website is advised. If you **do not** have symptoms, you can get a free COVID-19 (coronavirus) test at a [COVID-19 walk-in test centre](#).

### Arrival at School:

- Children should come to school between 08:40 - 09:00. Large queues are not allowed outside the gate. Classes downstairs will enter the door next to the hall and use the hand sanitizer. Upstairs classes will enter the door next to the girls' toilet in the yard and use the hand sanitizer.
- Please make sure your child has used the toilet before leaving the house.
- We ask for co-operation with these times, as it will mean that the numbers congregating on school grounds at any one time will be minimised.
- Each class should enter at the door assigned and go straight to their class.
- No adults, other than staff members, should enter the building.
- Messages for teachers can be sent via the Aladdin App.

### End of the school Day:

Adults, who are picking up their children from school at the end of the day, are asked to stay 2m apart at where the child's class goes out, see below.

### At the end of the school day the following arrangements will apply -

- Junior Infants - 1st Class The class teacher will take the children to their designated exit point and release the children to the adult that is waiting for them.
- 2nd - 6th Class - the class teacher will allow each pod to leave the classroom and walk straight to the gate. Group A will leave at 14:20, Group B will leave at 14:25 and Group C will leave at 14:30.

### Collecting children during school time:

We ask you to keep this at a minimum please. If an adult has to collect a child during the school day, the following arrangements will apply

- When the adult arrives at the school, they are asked to call the office or use the intercom at the front door of the school to alert the office that they have arrived.
- Sign out your child: There will be a book at the door. You are not allowed in the school.
- No adult should enter the school building uninvited.

The schools office is closed between 11:40 -12:10. No children should be collected during this time.

### **Pods:**

There will be four Pods in each class with a maximum of 8 children in each Pod. There will be at least 1m between the Pods. The pods are not mixed at any time. This will be implemented for Rang 1 to Rang 6.

### **Dealing with a suspected case of Covid-19**

Pupils should not attend school if displaying any symptoms of Covid-19. If a pupil displays symptoms of Covid-19 while in the building, the following are the procedures will be implemented:

- Parents/guardians will be contacted immediately
- The child will be accompanied to the designated isolation area via the isolation route by a member of staff. The staff member will remain at least 2 metres away from the symptomatic child and will also make sure that others maintain a distance of at least 2 metres from the symptomatic child at all times
- An assessment will be made as to whether the child who is displaying symptoms can immediately be brought home by parents and call their doctor and continue self-isolation at home
- The school will facilitate the child presenting with symptoms to remain in isolation, if they cannot immediately go home, and will assist them by calling their GP.
- The child presenting with symptoms should be advised to cover their mouth and nose with the disposable tissue provided when they cough or sneeze and to put the tissue in the waste bag provided
- If the child is well enough to go home, the school will arrange for them to be transported home by a family member, as soon as possible, and advise them to inform their GP by phone of their symptoms. Public transport of any kind should not be used
- If they are too unwell to go home or advice is required, the school will contact 999 or 112 and inform them that the sick child is a Covid-19 suspect.
- Arrangements will be made for appropriate cleaning of the isolation area and work areas involved.
- The HSE will inform any staff/parents who have come into close contact with a diagnosed case via the contact tracing process. The HSE will contact all relevant persons where a diagnosis of COVID-19 is made.
- The instructions of the HSE should be followed.

### **Support for a child who cannot attend school:**

If a child is unable to attend school for a long period, the class teacher (and / or learning support teacher, if appropriate) will be able to share activities to support the child's online learning at home with the parent

### **School uniform:**

The children are asked to wear school clothes as usual. This is the advice received from the Department of Public Health.

It is very important that children do not wear school clothes to shops or other after school activities. They are asked to change their clothes as soon as they go home. School clothes can be steamed or washed as parents wish.

### **School Bags & Coats:**

The children are asked to have their school bag as usual and to have a plastic bag inside the bag. The children will be able to put their coat into the bag when they are not using it. The windows in the classroom will be open to let fresh air into the room.

### **Face Covering:**

If a child wants to wear Face Covering, they can do so. Please make sure it's cleaned regularly.

If a staff member cannot remain 2m from others, they must wear face coverings.

Face masks to the grade EN14683 will be available to all our staff.

When a staff member (SNA or Learning Support teacher) is moving from class to class, face covering must be worn and it must be cleaned or replaced after entering and leaving a new class.

### **Personal Equipment:**

: • Children from 1st to 6th Class are asked to bring their own pens (5<sup>th</sup> and 6<sup>th</sup> classes only) pencils, colours, erasers, etc to school in their own pencil case to avoid sharing equipment.

- All items are required to have the child's name on them so that they can be easily identified.
- For children in Junior and Senior Infants, the school will provide a pouch for pencils, crayons, etc. Their name will be on this pouch.
- All children should bring a hand towel to school to dry their hands after washing and also have their own soap.

### Shared Equipment:

As required, it is necessary to share some classroom equipment from time to time such as Ipad's, laptops and the equipment used for structured play activities in the Infant classrooms. This shared equipment will be cleaned with wipes or other cleaning products regularly to reduce the risk of the infection spreading.

### Learning Support:

We will continue with Learning Support with an emphasis in term 1 on taking children out in the same pods that they are in the classroom. Classes will not be mixed for learning support.

The tables and chairs in the room will be cleaned after each group.

If the group is reading a book, we will set it aside for a week before giving it to the next child.

### Code of Behaviour:

The school will teach the children the new procedures regarding Covid-19 in the school, the focus will be on social distancing, personal space, coming and going from and to the school washing and hygiene etc.

### The following changes are now being implemented for the school year 2021/2022

- Irish, Behaviour and on Time tickets are going to be virtual this year. We will be using ClassDojo to award points instead of the physical ticket.
- We are not physically issuing Cárta Bán 1, Cárta Bán 2, Cárta Buí, Cárta Clós or Cárta Béarla this year. The class teacher will send this out via email on Aladdin to the parents.
- 8.1 of the Code of Behaviour states Respect → *Pupils should show respect for themselves, their classmates, the teachers and anyone who visits the school.* By showing respect the children will stay in their pods at all times, respect personal space and follow the schools covid 19 procedures.
- The following has been added to point 12.4 of the Code of Behaviour - **The Yard:** You must stay in the Pods you are in class and maintain social separation in the lines and going in and out of the class
- . Also note that the code of behaviour states: The principal can skip a step/steps if she / he thinks the incident is serious and the board of management can start with any of steps 1 - 6. (The Board of Management regards any breaches of Covid 19 procedures as a serious incident.
- - The Reflection Room is Closed for Term 1



- -Children are not allowed to be sent to another room for any reason.

#### **Communication:**

- We will be using Aladdin for communication and it is recommended that it be used between 08:00 - 17:00 only (Monday - Friday) Teachers will have a minimum of 24 hours to return responses.
- Bullying concerns, behavior concerns and special needs concerns must be discussed over the phone if possible.
- Parents aren't allowed to enter the school building unless arranged by the school.

#### **Aladdin:**

Aladdin will be used to record if the child is absent. We ask parents to not send any notes into the school but to put the information on Aladdin on the day after 10:00am when the class teacher has completed the roll call.

#### **Technology:**

We will be emphasising the use of technology in the school this year. We ask all parents to make sure they have signed up to ClassDojo for their children. We would also ask you to make sure that the Aladdin Connect app is working for you correctly.

#### **Yard:**

The yard will be in pods. For example, the two Junior Infants will be in the yard at the same time but will not mix. The yard will be broken up into 20mins and 20mins. If an SNA is assigned to the class, she/he will be with that class/child.

#### **Parents Room:**

Unfortunately the parents room will be closed this year for parents and will be used for learning needs by the school.

### **Extra-Curricular activities:**

The possibility of doing activities after school hours will be examined. However, it would not be recommended that children from different pods participate in activities at the same time. Completion times will leave problems with scheduling after-school activities.

### **Regular handwashing / Sanitizer**

Hands must be washed at these times:

- Entering School (Made at the Main Door)
- Before Eating or Drinking. (In Class)
- After using the toilet (Toilet)
- After being outdoor (In Class)
- When their Hands Are Dirty (In Class)
- -When they cough or sneeze

**School Layout:****Upstairs:**

<b>Seomra 8</b>	<b>Seomra 9</b>	<b>Seomra 10</b>	<b>Seomra 11</b>	<b>Seomra 12</b>	<b>Seomra 13</b>	<b>Seomra 14</b>
Rang a 5A	Rang a 5B	Rang a 2B	Rang a 4A	Rang a 2A	Rang a 4B	Rang a 1B
M. Conor Ó	M. Áine	M. Kelsey	M. Eoin	M. Tiarnach	M. Naoise	M. Conor H

**Downstairs:**

<b>Seomra 1</b>	<b>Seomra 2</b>	<b>Seomra 3</b>	<b>Seomra 4</b>	<b>Seomra 5</b>	<b>Seomra 6</b>	<b>Seomra 7</b>
N. Bheaga A	Rang a 3A	N. Bheaga B	Rang a 3B	N. Mhóra A	Rang a 1A	N. Mhóra B
M. Deirdre	M. Niamh	M. Bobby	M. Breandán	M. Sorcha	M. Adele	M. Ruaidhrí

**Prefab:****Learning Support:**

<b>Seomra A</b>	<b>Seomra B</b>	<b>Seomra 15</b>	<b>Seomra 16</b>	<b>Leabharlann A</b>	<b>Leabharlann B</b>	<b>Seomra nua TF</b>	<b>Seomra nua HSCL</b>
Rang a 6A	Rang a 6B	TF R1 & R3	TF R1 & R3	TF N. Mhóra & R2	TF R4, R5 & R6	M. Aodán	M. Ailbhe
M. Séamus	M. Aoife	M. Richard	M. Vanessa	M. Aindí	M. Kate		

## Schools Timetable:

<b>Junior Infants Full Day Timetable: **See note below Room 1 &amp; 3</b>	<b>Senior Infants Timetable Room 5 &amp; 7</b>	<b>1<sup>st</sup> Class Timetable Room 6 &amp; 14</b>	<b>2<sup>nd</sup> Class Timetable Room 10 &amp; 12</b>
<b>08:40 – 09:00</b> School opened and children arrive in this 20-minute timeslot to avoid congestion.  *See door below	<b>08:40 – 09:00</b> School opened and children arrive in this 20-minute timeslot to avoid congestion.  *See door below	<b>08:40 – 09:00</b> School opened and children arrive in this 20-minute timeslot to avoid congestion.  *See door below	<b>08:40 – 09:00</b> School opened and children arrive in this 20-minute timeslot to avoid congestion.  *See door below
<b>09:00</b> Start of formal teaching	<b>09:00</b> Start of formal teaching	<b>09:00</b> Start of formal teaching	<b>09:00</b> Start of formal teaching
<b>10:50</b> Break	<b>10:50</b> Break	<b>10:50</b> Break	<b>10:50</b> Break
<b>11:00</b> Back in the classroom	<b>11:00</b> Back in the classroom	<b>11:00</b> Back in the classroom	<b>10:00</b> Back in the classroom
<b>12:20</b> Break	<b>12:20</b> Break	<b>12:20</b> Break	<b>12:20</b> Break
<b>12:40</b> Ar ais sna ranganna	<b>12:40</b> Ar ais sna ranganna	<b>12:40</b> Ar ais sna ranganna	<b>12:40</b> Ar ais sna ranganna
<b>13:25</b> Naíonáin Bheaga A home time  <b>13:30</b> Naíonáin Bheaga B home time  *See door below	<b>13:25</b> Naíonáin Mhóra A home time  <b>13:30</b> Naíonáin Mhóra B home time  *See door below	<b>14:20</b> Group A going home  <b>14:25</b> Group B going home  <b>14:30</b> Group C going home  *See door below	<b>14:20</b> Group A going home  <b>14:25</b> Group B going home  <b>14:30</b> Group C going home  *See door below
<b>Amchlár Rang 3 Seomra 2 &amp; 4</b>	<b>Amchlár Rang 4 Seomra 11 &amp; 13</b>	<b>Amchlár Rang 5 Tigin</b>	<b>Amchlár Rang 6 Seomra 8 &amp; 9</b>
<b>08:40 – 09:00</b> School opened and children arrive in this 20-minute timeslot to avoid congestion.  *See door below	<b>08:40 – 09:00</b> School opened and children arrive in this 20-minute timeslot to avoid congestion.  *See door below	<b>08:40 – 09:00</b> School opened and children arrive in this 20-minute timeslot to avoid congestion.  *See door below.	<b>08:40 – 09:00</b> School opened and children arrive in this 20-minute timeslot to avoid congestion.  *See door below
<b>09:00</b> Start of formal teaching	<b>09:00</b> Start of formal teaching	<b>09:00</b> Start of formal teaching	<b>09:00</b> Start of formal teaching
<b>11:20</b> Break	<b>11:20</b> Break	<b>11:20</b> Break	<b>11:20</b> Break
<b>11:40</b> Back in the classroom	<b>11:40</b> Back in the classroom	<b>11:40</b> Back in the classroom	<b>11:40</b> Back in the classroom
<b>12:50</b> Break	<b>12:50</b> Break	<b>12:50</b> Break	<b>12:50</b> Break
<b>13:10</b> Back in the classroom	<b>13:10</b> Back in the classroom	<b>13:10</b> Back in the classroom	<b>13:10</b> Back in the classroom
<b>14:20</b> Group A going home	<b>14:20</b> Group A going home	<b>14:20</b> Group A going home	<b>14:20</b> Group A going home
<b>14:25</b> Group B going home	<b>14:25</b> Group B going home	<b>14:25</b> Group B going home	<b>14:25</b> Group B going home
<b>14:30</b> Group C going home	<b>14:30</b> Group C going home	<b>14:30</b> Group C going home	<b>14:30</b> Group C going home
*See door below	*See door below	*See door below	*See door below

**Toilet and Yard Times:**

AM:	Upstairs Toilet	Downstairs Toilet	Yard 1 & 2	Yard 3 & 4	Yard 5 & 6	Yard 7 & 8
09:00						
09:10	N. Bheaga	Rang a 2				
09:20						
09:30	N. Mhóra	Rang a 4				
09:40						
09:50	Rang a 1	Rang a 1				
10:00						
10:10	Rang a 3	Cleaning				
10:20						
10:30	Cleaning	Rang a 5				
10:40						
10:50			N. Bheaga	N. Mhóra	Rang a 1	Rang a 2
11:00			N. Bheaga	N. Mhóra	Rang a 1	Rang a 2
11:10	N. Bheaga	Rang a 2				
11:20			Rang a 3	Rang a 4	Rang a 5	Rang a 6
11:30	Rang a 1	Rang a 1	Rang a 3	Rang a 4	Rang a 5	Rang a 6
11:40						
11:50	N. Mhóra	Rang a 4				
12:00						
12:10	Rang a 3	Cleaning				
12:20			N. Bheaga	N. Mhóra	Rang a 1	Rang a 2
12:30	Cleaning	Rang a 5	N. Bheaga	N. Mhóra	Rang a 1	Rang a 2
12:40	N. Bheaga					
12:50		Rang a 2	Rang a 3	Rang a 4	Rang a 5	Rang a 6
13:00	N. Mhóra		Rang a 3	Rang a 4	Rang a 5	Rang a 6
13:10		Cleaning				
13:20	Rang a 1					
13:30		Rang a 1				
13:40	Cleaning					
13:50		Rang a 4				
14:00	Rang a 3					
14:10		Rang a 5				
14:20						

**Entry and Exit Points:**

Entry and Exit Points:	Number:
Main Door	1
Hall Door	2
Prefab Door	3
Door next to the girls toilet on the yard	4
Door across from the staff room.	5
Door next to the boys toilet on the yard	6
Pitch side door	7

## Entry Door/Exit Doors used by each class.

Rang:	Morning Time:	Home Time:
N. Bheaga A	(7) Pitch Entrance Door: Using the gate going onto the pitch. Please leave your child at the door with the teacher not entering the building. Please maintain a 2m distance from other families.	(7) Pitch Entrance Door: Using the gate going onto the pitch. The teacher will release the child from this door Please maintain a 2m distance from other families. Children will be going home between 13:25 – 13:30.
N. Bheaga B	(7) Pitch Entrance Door: Using the gate going onto the pitch. Please leave your child at the door with the teacher not entering the building. Please maintain a 2m distance from other families.	(7) Pitch Entrance Door: Using the gate going onto the pitch. The teacher will release the child from this door Please maintain a 2m distance from other families. Children will be going home at 13:30.
N. Mhóra A	(2) Hall Door using the Main Entrance. Please leave your child at the Main Entrance gate and he/she will walk to the door themselves. Please maintain a 2m distance from other families.	(2) Hall Door using the Main Entrance. The teacher will release the child from this door Please maintain a 2m distance from other families. Children will be going home between 13:25 – 13:30.
N. Mhóra B	(2) Hall Door using the Main Entrance. Please leave your child at the Main Entrance gate and he/she will walk to the door themselves. Please maintain a 2m distance from other families.	(2) Hall Door using the Main Entrance. The teacher will release the child from this door Please maintain a 2m distance from other families. Children will be going home at 13:30.
Rang a 1A	(2) Hall Door using the Main Entrance. Please leave your child at the Main Entrance gate and he/she will walk to the door themselves. Please maintain a 2m distance from other families.	Main Gate: The teacher/SNA will release the child from this gate. Please maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.
Rang a 1B	(4) Door next to the girls toilet on the yard. Using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk around the yard to the door themselves. Please maintain a 2m distance from other families.	(Main Gate: The teacher/SNA will release the child from this gate Please maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.
Rang a 2A	(4) Door next to the girls toilet on the yard. Using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk around the yard to the door themselves. Please maintain a 2m distance from other families.	(7) Pitch Entrance Door: They will then walk to the main gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.
Rang a 2B	(4) Door next to the girls toilet on the yard. Using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk around the yard to the door themselves. Please maintain a 2m distance from other families.	(7) Pitch Entrance Door: They will then walk to the main gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.
Rang a 3A	(2) Hall Door using the Main Entrance. Please leave your child at the Main Entrance gate and he/she will walk to the door themselves. Please maintain a 2m distance	(7) Pitch Entrance Door: They will then walk to the main gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group

	from other families.	B at 14:25 and Group C at 14:30.
Rang a 3B	(2) Hall Door using the Main Entrance. Please leave your child at the Main Entrance gate and he/she will walk to the door themselves. Please maintain a 2m distance from other families.	(7) Pitch Entrance Door: They will then walk to the main gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.
Rang a 4A	(4) Door next to the girls toilet on the yard. Using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk around the yard to the door themselves. Please maintain a 2m distance from other families.	(4) Door next to the girls toilet on the yard and walk out the Main Entrance Gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.
Rang a 4B	(4) Door next to the girls toilet on the yard. Using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk around the yard to the door themselves. Please maintain a 2m distance from other families.	(4) Door next to the girls toilet on the yard and walk out the Main Entrance Gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.
Rang a 5A	(4) Door next to the girls toilet on the yard. Using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk around the yard to the door themselves. Please maintain a 2m distance from other families.	(4) Door next to the girls toilet on the yard and walk out the Main Entrance Gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:10, Group B at 14:20 and Group C at 14:30.
Rang a 5B	(4) Door next to the girls toilet on the yard. Using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk around the yard to the door themselves. Please maintain a 2m distance from other families.	(4) Door next to the girls toilet on the yard and walk out the Main Entrance Gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:10, Group B at 14:20 and Group C at 14:30.
Rang a 6A	(3) Prefab Door using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk to the prefab themselves. Please maintain a 2m distance from other families.	(3) Prefab door and out the Main Entrance gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.
Rang a 6B	(3) Prefab Door using the Main Entrance Please leave your child at the Main Entrance gate and he/she will walk to the prefab themselves. Please maintain a 2m distance from other families.	(3) Prefab door and out the Main Entrance gate. Your child will walk out in their group. Please make sure you are on time and maintain a 2m distance from other families. The children will be staggered going home. Group A at 14:20, Group B at 14:25 and Group C at 14:30.

### Cyril Squirrel Stamps:

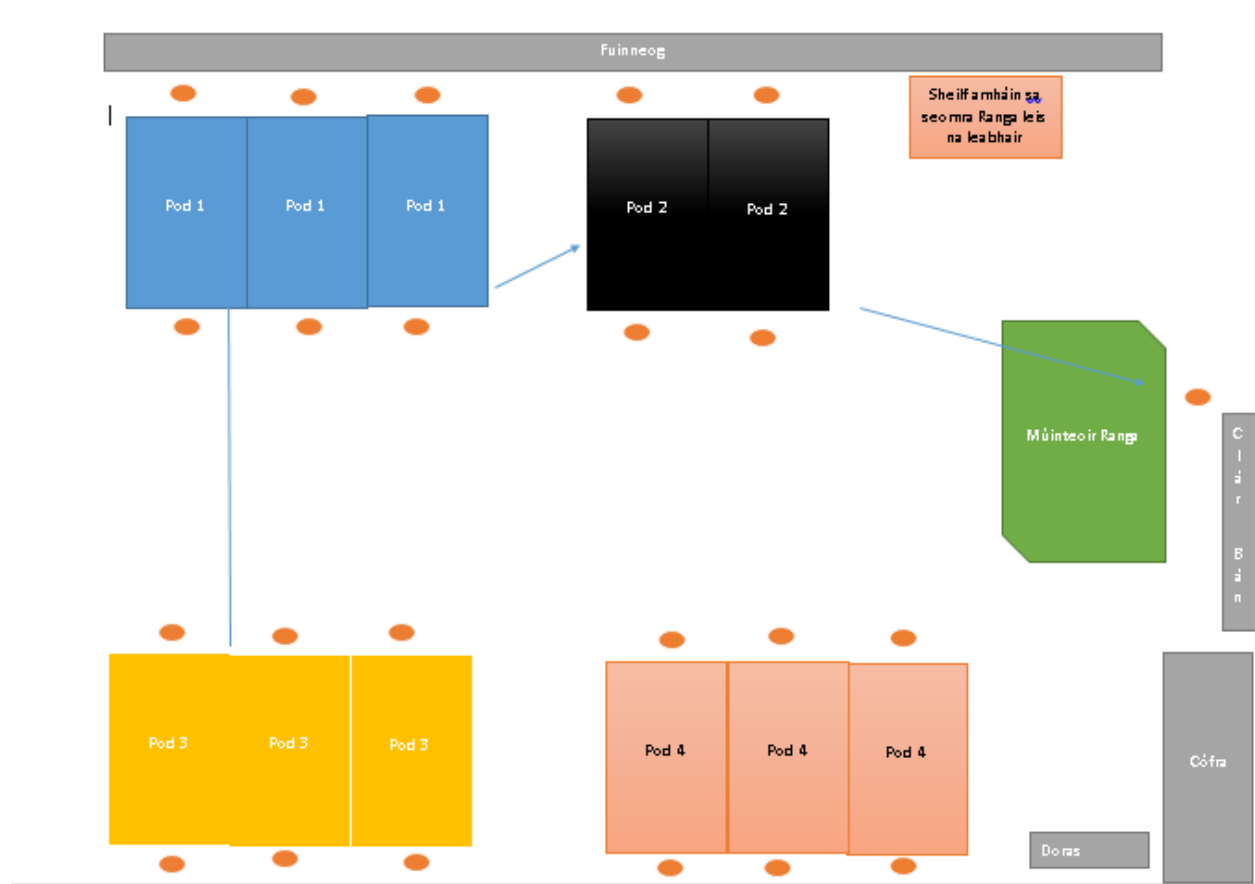
Unfortunately, we won't have the Cyril Squirrel stamps this year.

### Deployment of Good Ventilation Practices in Schools

1. In summary, the overall approach of the school is that windows are open as fully as possible when classrooms are not in use (e.g. during break-times or lunch-times (assuming not in use) and also at the end of each school day) and partially open when classrooms are in use. It is worth noting that windows do not need to be open as wide in windy/colder weather in order to achieve the same level of airflow into the classroom. This will assist in managing comfort levels in classrooms during periods of colder weather.
2. Our school relies on the opening of windows i.e. natural ventilation and therefore it is important that windows and air vents can be accessed and opened.
3. Rooms should be well ventilated before occupancy each day. This can be achieved by ensuring that at the end of the school day each evening, the windows in each room should be opened (as wide as practical and safe while also considering security issues) for at least 15 minutes to ventilate the room fully
4. Windows should also be open at break times and at lunchtimes for at least 15 minutes where possible.
5. Classrooms for the first class on the following school day (where the above end of day ventilating has occurred) can consider maintaining partially opened windows as per guidance below to keep the room fresh and prevent stuffiness and condensations etc.
6. Achieving fresh air via a number of windows partially opened as required rather than one window fully open can help to maximise the use of window driven natural ventilation distribution across the room without causing discomfort.
7. In colder weather any local chilling effect can be offset by partially opening the windows nearest and above the radiators.
8. Make sure that air movement is not blocked by furniture or window blinds and curtains.
9. Consideration should be given to local circumstances that may require to have additional windows open such as after break time activities
10. Rooms with adequate fresh air should not be stuffy or have condensation on the window glass.
11. If the corridors and staircases have no identifiable ventilation systems and rely on air infiltration from adjoining spaces as many transient spaces do, consideration should be given to ventilating these areas before and after break times by opening doors etc., this needs to be considered taking into account the fire strategy of the building. Where stairwells have opening windows, consideration should be given to their utilisation.
12. Keeping open the internal doors into classrooms for periods of time may assist with increasing air movement and ventilation rate. It is important to note that fire doors should not be kept open unless fitted with approved automatic closers so that they function as fire doors in the event of an alarm or fire.
13. We will ensure there is appropriate ventilation of staffrooms, offices and other areas used primarily by staff, and in the context that some of these areas are used by different groups of staff at different times. This is in addition to the use of face coverings and adequate cleaning.
14. We will ensure there is appropriate ventilation of areas such as sanitary facilities, gyms, multi-purpose rooms and libraries etc. which are used by different groups of pupils and promote proactive use of open windows and any extractor fans when these spaces are in use.



## Room Layout



- At least 1m between each pod if possible.
- At least 1.5m between the teachers table and the nearest pod if possible.

### Declaration Form:

After a long closure (more than a week) and when the child has missed a day in school, a return to school declaration form must be completed on Aladdin before your child enters the classroom.